Dental and medical appointments

Dear Parents,

Parents and carers are politely asked not to arrange these during school sessions, except in cases of emergency, so that considerable interference with school work is avoided. Please do not keep children out of school for the whole day unless absolutely necessary.

We are very grateful for your co-operation when supplying medical letters and / or medical appointment cards, but we would also like to remind you that we will not authorise medical or dental appointments unless we are provided with this evidence.

When a pupil needs to leave school for a medical or dental appointment, the parent/carer must show a letter, appointment card or text to the office when they sign out or in after attending the appointment, otherwise the absence will be marked as un-authorised. GP surgeries and Dental surgeries are happy to provide these at no cost.

If you need to collect your child early could you please let the office and class teacher know as soon as possible in advance to avoid disruption to the class.

Many thanks for your continued support.

Mrs Amanda Adcock

Trust Attendance Manager